

FITZHEAD PARISH COUNCIL

2 August 2023

I hereby give notice that the meeting of Fitzhead Parish Council will be held on **Wednesday 9 August 2023** in the Tithe Barn commencing at 7.15pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder. If you are not able to attend, please advise the Clerk.

Andrea Johnson
Clerk to the Council

AGENDA

Pre-meeting Public Question Time

There will be a period of public participation, and members of the press and public are invited to address the Council. The press and public are not permitted to take part in the Council meeting. However, at the Chairman's discretion the meeting may be suspended occasionally to receive public comments and questions.

23/018 To note apologies for absence and approve reason, where appropriate

23/019 Declarations of Interest/Dispensations.

23/020 Minutes of Previous Meeting – on website.
To sign as a correct record the minutes of the meeting held on 18 May 2023.

23/021 Matters arising from the May minutes – for report only.

23/021.1 Post Code Map of the Village to be amended to include postcode TA4 2RN.

23/021.2 To note the submission of the nomination for Chair's Awards for Service to the Community 2023

23/021.3 To note that additional keys for the Noticeboard have been acquired and distributed.

23/021.4 To note the removal of police reports for 2018 – 2021 from website.

23/022 Tithe Barn Refurbishment Project

23/022.1 To note the minutes of the AGM and the finances to 30 June 2023.

23/023 Play Area

23/023.1 Weekly inspection reports - update.

23/024 Correspondence

23/024.1 To consider the acquisition of a Coronation bench.

23/024.2 To note the surface water flooding/drainage issues reported.

23/024.3 To consider whether action should be taken in respect of recent cold calling.

23/025 Finance.

23/025.1 To agree for the Chair to sign the Bank Reconciliation as at 30 June 2023.

23/025.2 To agree the following payments

Heartbeat	Annual Support Defibrillator	126.00
Tithe Barn - hire	May Meetings	15.00
Clerk Salary		150.66
Clerk expenses		77.67
HMRC - PAYE		100.00

469.33

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- 23/025.3 To note expenditure against budget for year to date.
 23/025.4 To agree to move to online banking.
 23/025.5 To consider applying for a grant from SALC.

23/026 Review of Standing Orders and Financial Regulations

- 23/026.1 To agree to adopt the updated Standing Orders
 23/026.2 To agree to adopt the updated Financial Regulations

23/027 Highways Issues

- 23/027.1 Update on Tithe Meadow sign.
 23/027.2 Update on road markings
 23/027.3 Update on verges and hedges

23/028 Planning matters

- 23/028.1 To note the following planning applications and decisions:

Application	Description	PC Response	Outcome
17/21/0007	Knights Farm Planning Application	Supports the conversion of the buildings, but the safety aspect for parking and access onto the highway needs to be re-worked.	A decision has yet to be made.
17/23/0004	Notification to fell two sycamore trees within Fitzhead Conservation Area at Fitzhead Court Lodge, Church Road, Fitzhead	None	Decision of No Objection was made on 12 May 2023.

23/029 Somerset Councillor(s) Report - for noting.

23/030 Environmental matters

- 23/030.1 To consider the actions to be taken to meet the Council's biodiversity duty.
 23/030.2 To consider the Somerset Rivers Authority Annual Report 2022/2023 – previously circulated.

23/031 Police Report – on website - for noting.

23/032 Update on LCN meeting – minutes previously circulated

23/033 Matters for the next meeting.

- Draft budget
 Dog bin

23/034 To agree a date for the next quarterly meeting – November

23/035 To pass a resolution to exclude the Press and Public from the remainder of the meeting due to Commercial and Personnel Sensitivity

- 23/035.1 To consider the quotes received for a valuation of the Old Pump House
 23/035.2 To consider a staffing matter.