

FITZHEAD PARISH COUNCIL

21 February 2024

I hereby give notice that a meeting of Fitzhead Parish Council will be held on Wednesday 28 February 2024 in the Tithe Barn commencing at 7.15pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder. If you are not able to attend, please advise the Clerk.

Andrea Johnson
Clerk to the Council

AGENDA

Pre-meeting Public Question Time

There will be a period of public participation, and members of the press and public are invited to address the Council. The press and public are not permitted to take part in the Council meeting. However, at the Chairman's discretion the meeting may be suspended occasionally to receive public comments and questions.

24/0055 To note apologies for absence and approve reason, where appropriate.

24/0056 Declarations of Interest/Dispensations.

24/0057 To sign as a correct record the minutes of the meeting held on 4 January 2024.

24/0058 Tithe Barn

24/0058.1 To discuss the parking outside the Tithe Barn and agree any actions

24/0058.2 To note the minutes and accounts of the Tithe Barn Management Committee at 7 February 2024

24/0059 Play Area

24/0059.1 To review the Annual Inspection Report for the Play Area and resolve actions, repairs or maintenance if required.

24/0059.2 To consider the Permission to Access Private Land Agreement and agree any actions

24/0060 To receive a verbal update on highway matters and agree any actions

24/0061 Local Government

24/0061.1 To receive and note the verbal Report from the Somerset Councillor

24/0061.2 To receive and note a verbal update on the LCN meeting

24/0062 Finance.

24/0062.1 To note the Bank Reconciliation at 17 February 2024.

24/0062.2 To resolve to appoint Jill Larcombe to conduct an audit of the 2023/24 accounts.

24/0062.3 To resolve to pay the listed payments totaling £668.49

Tithe Barn - hire	January meeting	15.00
Clerk expenses		27.12
Clerk Salary		363.44
HMRC	PAYE	242.80
Gallagher Insurance	Pump House	20.13

24/0062.4 To note expenditure against budget at 17 February 2024.

24/0062.5 To agree the proposed charges for the playground inspection in December 2024

24/0063 Policies

24/0063.1 To adopt the statement of internal control

24/0063.2 To review and agree the asset register

24/0063.3 To review and agree the risk register

24/0064 Matters for information only

24/0065 To agree a date for the next meeting

24/0066 To pass a resolution to exclude the Press and Public from the remainder of the meeting due to Personnel Sensitivity

24/0067 To conduct the annual review of the Clerk's salary and agree any actions